



Request for Information (RFI)
Regarding an external entity to draft and publish the Aeronautical Information Publications (AIP) for the Civil Aviation Authority of Israel

1. Introduction:

- a. The Civil Aviation Authority of Israel is a subordinate unit of the Ministry of Transport and Road Safety. This is a government entity serving as the regulator for the aviation industry in Israel (hereinafter – CAAI). CAAI hereby invites the public to provide it with information regarding a desire and / or capability and / or competence and / or availability of an external entity to provide for it the following services:
 - (1) CAAI shall provide the external provider with new information or updates for information already existing in Aeronautical Information Publications (hereinafter – AIP), **in Hebrew and in English.**
 - (2) A Respondent may reply that they are capable of providing the desired service in only one of the two languages.
 - (3) The provider shall be required to provide CAAI with the following items: written chapters; air and ground charts; and area maps.
 - (4) The provider shall be required, regarding each of the items listed in the preceding section for the following services, to: create a new chapter and / or update an existing chapter.
 - (5) After creating and / or updating one of the items described above, the provider shall be required to submit the finalized product to a professional department within CAAI, for the purposes of quality assurance. At this phase, the provider may be required to perform corrections and / or changes pursuant to the comments made by the professional department within CAAI.
 - (6) Once all the information is correct and no further corrections/changes are required by CAAI, the provider shall be required to publish the data in eAIP in English, and regarding data relevant for the Domestic AIP (Hebrew) – to submit the information to the CAAI librarian for publication on the CAAI website in Hebrew.
 - (7) After completion, the provider shall be required to update the aeronautical information that has been changed in the EAD system.
 - (8) Moreover, the provider shall be required to sell the maps to the general public at an online site operated on behalf of the provider.
- b. The purpose of this RFI is to receive information regarding entities interested in taking part in a future tender for the above-mentioned project, should such a tender be published by CAAI in the future.
- c. It shall be clarified that the Respondent shall be entitled to provide some of the services to CAAI by themselves, and part by means of external consultants and / or subcontractors on behalf of the Respondent, as long as the contract with the



external consultant and / or the subcontractor shall be made by the Respondent and not by CAAI.

- d. The average number of updates is approximately 5 per year. However, CAAI is not bound by the above-mentioned scope, and moreover exist variations in the complexity and size of the updates. Past experience shows that sometimes there are many, large, and complex updates including also area maps, and sometimes small updates only.
- e. It shall be clarified that, should a tender be published, the winning provider shall receive from CAAI an annual payment for the service as a whole. However, the payment for the purchase of aerial maps from the provider's online store shall be transferred to CAAI and shall not be kept by the provider.

2. **The Requested Services:**

- a. CAAI is required to publish Aeronautical Information Publications to the general public, in a form that is publicly accessible and free of charge, pursuant to the provisions of Section 84 of the Aviation Law - 2011.
- b. Whereas the State of Israel is a member of the International Civil Aviation Organization (ICAO) it is obligated to publish the Aeronautical Information Publications according to international standards on this matter as described in Annex 15 to the Chicago Convention on International Civil Aviation, and other ICAO documents referred to by Annex 15.
- c. The CAAI has an interest in an external body to perform for it the preparation of the AIP in English according to Annex 15 to the Convention and the AIP in Hebrew, including: editing, updating, entering information into the EAD (European Aeronautical Database) system, preparing for publication in electronic AIP format, publication, and sales.

3. **The Request for Information:**

- a. The questions subject of this request are detailed in Appendix A.
- b. The format of the response to the request by the Respondents will be solely in accordance with Appendix A.

4. **Response Submission:**

- a. The CAAI regards this process with full seriousness and expects the Respondents to provide complete, accurate, and updated information.
- b. Anyone wishing to respond to this request is requested to do so in writing no later than June 3rd, 2024 at 12:00 PM (Israel time) to the email addresses: vainstainn@mot.gov.il and nitzani264@gmail.com.
- c. The responsible person on behalf of the CAAI for this matter is Mrs. Nitzan Vainstain – Manager of AIS/AIM in the Infrastructure Division at CAAI, Tel: +972-3-9774568.

5. **Clarifications**



- a. This inquiry is for informational purposes only, as a pre-tender stage.
- b. This process, including the submission of responses as part thereof, does not constitute any commitment by the CAAI, nor does it form the basis for any type of contract between the CAAI and the Respondent, nor does it grant the Respondent any contractual or proprietary rights vis-à-vis the CAAI.
- c. Without detracting from the general sense of the above, it is clarified that the CAAI reserves full discretion in determining the terms of the tender, the mode of contracting, contract terms, pricing, and any other matter related to future contracting procedures, if any.
- d. Without detracting from the general sense of the above, it is clarified that every detail mentioned in this request is subject to change at the sole discretion of the CAAI, and it does not bind the CAAI in any way whatsoever.



Appendix A – Questionnaire

1. General details regarding the Respondent:

Respondent name	
Form of incorporation	
Identifying number	
State of registration	
Center of operations – state and city	
Company contact person for this project	
Address	
Landline and cell phone numbers	
Fax	
Email	

2. Professional details regarding the Respondent:

Experience in services similar to the requested service – from which year? For which states / entities?	
Knowledge of Annex 15 of the Chicago convention – do team members have such knowledge and / or is there a willingness to have them undergo training at the Respondent’s expense?	
Who are the Respondent's team members who will be responsible for this subject? (Whether employees of the Respondent, external consultants, or subcontractors on its behalf)? Please specify - names, education, training, professional qualifications, experience in similar projects, in which years, and references.	
Knowledge of software such as EAD, vector software, FrameMaker, MicroStation and	



<p>/ or other software that is relevant to the requested service – provide details. Moreover, list the years of experience in using this software, and whether or not the company has a technical person responsible for this matter.</p>	
<p>Does the Respondent have ISO 9001:2015 certification?</p>	
<p>Does the Respondent have relevant insurance policies?</p>	
<p>Attach an example of chart of the requested type.</p>	

3. Professional experience in other similar projects

	Project 1	Project 2	Project 3
Customer's name			
Customer's contact person for reference regarding the Respondent – name, role, phone, email			
Location of service			
Description of service			
Years			



4. **Cost estimate (projected approximation only)**

- a. For the Domestic Israeli AIP service only: _____
- b. For the international AIP service only: _____
- c. For all services together: _____
- d. Currency: _____
- e. Required tax / VAT: _____
- f. For what time frame: _____
- g. Are there additional pricing components that the client must consider that are not mentioned above? _____
- h. Provider notes for the cost estimate: _____